

**Division of Assessment Implementation**  
**DAC Monday Email for September 16, 2002**

**School Data Embargo**

Remember that the 2002 school and district data is **embargoed until the official press release at 10 AM (EST), September 19, 2002.** This means...

- \*You may discuss the contents of these reports with staff if they agree to honor the embargo.

- \*You may discuss the contents of these reports with reporters if they agree to honor the embargo by not publishing until after the public release date and time.

- \*You MAY NOT discuss these in open SBDM Council or Local District Board Meetings (or any open meeting) until after the public release date and time.

- \*You may discuss these reports with **individual** council (principal, teacher, or parent members) or local district board members in the spirit of sharing information so long as provisions of open meetings statutes and regulations are not violated.

**Interpretive Guide**

The final version of the 2002 Interpretive Guide is available at this location :

[<http://www.kde.state.ky.us/oaa/implement/dac\\_index.asp>](http://www.kde.state.ky.us/oaa/implement/dac_index.asp) This can also be accessed from the District Assessment Coordinators webpage of the KDE website. This document gives detailed information on how to interpret the pages of your KPRs.

**KDE Web Downtime**

The CATS score reports and school report card information/application will not be available on **Saturday, October 5, from 8 AM to 4 PM Eastern Time**. The databases are scheduled for "maintenance".

**Appeals**

The deadline for Appeals is November 4, 2002. The steps in the process are being reviewed for completeness and will made available to you as soon as possible.

**Data Review**

The deadline for data review is midnight EST, October 3, 2002. An Excel spreadsheet to assist in filing a data review is on the DAC page of the KDE website, on the CD you received at the fall training, and is attached below.



**Reconfiguration**

If your district has any schools which have been consolidated, opened/closed, changed in population, or in any way reconfigured, you will need to fill out the attached form and send it to Kevin Hill(khill@kde.state.ky.us) by September 30, 2002. This form is also available on the DAC page of the KDE website.



### **CTB District Enrollment and Order Packets**

DACs should have received packets asking for enrollment information and materials orders in preparation for the Spring 2003 CATS administration from CTB-McGraw Hill last week. If you did not receive one or have any questions contact Deborah Molin at 1-800-538-9547, ext 6878. You need to get this information back to CTB no later than September 30.

**NOTE:** Below is a clarification about the documents that are approved for use for Levels 13, 16 and 19 for the CTBS/5 Testing. The "Alert Sheet" did not include all the numbers.

#### CTBS/5 Survey Version Documents approved for End of Primary, Grade 6 and Grade 9.

End of Primary

Level 13 All test booklets must be replaced

Level 13 Test Directions for Teachers: 68704, 67533 and 43269

Grade 6

Level 16 CTBS/5 Survey Version Test Booklet: 68705 and 67531

Levels 14/21-22 Test Directions for Teachers: 68707 and 43504

Grade 9

Level 19 CTBS/5 Survey Version Test Booklet: 68706 and 67532

Levels 14/21-22 Test Directions for Teachers: 68707 and 43504

### **Approved LEP Tests**

1) Language Assessment Scales - LAS is published by CTB McGraw Hill, and their contact person is Connie Valentine

M.S., Kentucky Sr. Evaluation Consultant

Telephone: (314) 821-1700,

E-mail: [cvalentine@ctb.com](mailto:cvalentine@ctb.com).

Visit the CTB website listed here for more information:

[http://www.ctb.com/products/product\\_summary.jsp?FOLDER%3C%3Efolder\\_id=36467&bmUID=1030375814312](http://www.ctb.com/products/product_summary.jsp?FOLDER%3C%3Efolder_id=36467&bmUID=1030375814312)

2) IDEA Language Proficiency Test - IPT is published by Ballard-Tighe and the contact person information is listed below.

Sandro Natale

Mailing Address:

P.O. Box 219, Brea, CA 92822-0219

State(s): IL, NC, SC, TN

Phone: (714) 990-4332, (800) 321-4332

Fax: (714) 255-9828

Email: [snatale@ballard-tighe.com](mailto:snatale@ballard-tighe.com) <<mailto:snatale@ballard-tighe.com>>

Visit the website below for more information also:

<https://www.ballard-tighe.com/Ballard-Tighe/Source/Product/ProductSearchResults.asp?CRITERIA=IPT>

\*The KDE contact person is listed below:

Rina Gratz

Limited English Proficiency (LEP) / Title III

English as A Second Language (ESL) /

Kentucky Department of Education

500 Mero Street, Rm. 1830

Frankfort, KY 40601

Phone (502) 564-2106 Ext. 4127

Fax (502) 564-9848



### **Alternate Portfolio Training-Reminder**

Below are the dates and locations for training in Alternate Portfolio development.

Special education teachers need to attend to get updated information and resources.

Region 1	Wednesday, September 11	Caldwell Co. EMS Service Building, Princeton
Region 2	Thursday, September 12	Western KY University, Bowling Green
Region 3	Monday, September 30	Louisville (Contact JCPS)
Region 4	Thursday, October 3	Ellis Cooperative Extension Center, Burlington
Region 5	Tuesday, September 24	Springs Inn, Lexington
Region 6	Thursday, September 19	Center for Rural Development, Somerset
Region 7	Tuesday, September 17	Morehead State University, Morehead
Region 8	Thursday, September 26	Hazard Community College, Hazard

Attached is a message from the staff in Mike Burdge's office about the training and a letter for DACs. (Please forward this to the Special Education Director in your district.)

   
KAP Welcome back website.doc (... KAP letter to  
DACs.doc (23 KB)...